



Sri Krishna Institute of Technology

(Affiliated to VTU, Belgaum. Approved by AICTE, New Delhi and Recognized by Govt. of Karnataka)
#29, Hesaraghatta Main Road, Chimney Hills, Chikkabanavara Post, Bangalore- 560090

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref no: SKIT/IQAC/M1/2020-2021

Date: 20.08.2020

CIRCULAR

The IQAC meeting is convened on 26th August, 2020 at 1 pm in the Principal Chamber, to ensure the adherence of the various processes to the quality procedures.

Following is the agenda of the meeting:

1. Review of Previous Meeting.
2. Online FDP.
3. Conduction of Webinars.
4. Verification of Digital content.
5. Online Timetable Discussion.

Dr. Savita B. Hosur
Coordinator, IQAC
SKIT
CO-ORDINATOR
Internal Quality Assurance Cell
Sri Krishna Institute of Technology
Bangalore - 560 090.

Dr. A. Manjunatha
Principal & Chairman, IQAC
SKIT PRINCIPAL
Sri Krishna Institute of Technology
29, Hesaraghatta Main Road,
Chimney Hills, Chikkabanavara (Post)
Bangalore-560 090.

Copy to:
IQAC members





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Minutes of the IQAC meeting held on 26.08.2020

The IQAC meeting was convened on 26.08.2020 at 1 Pm in the Principal Chamber, SKIT. Dr. Savita B. Hosur, Coordinator, IQAC extended welcome to all the members present and requested Dr. A. Manjunatha, Principal and Chairman, IQAC, SKIT to chair the meeting and address the members. The Principal appraised the importance of setting goals for various academic and related activities.

The following members were present for the meeting:

Sl. No.	Name	Designation
1	Dr. A Manjunatha	Principal & Chairman
2	Dr. Savita B. Hosur	Coordinator
3	Mrs. Geetha Megharaj	Member, Dept. of CSE
4	Ms. Yashaswini R V	Member, Dept. of CV
5	Mrs. Mythreye N S	Member, Dept. of ECE
6	Mr. Vinay Kumar	Member, Department of ISE
7	Ms. Rakshitha V	Member, Management Representative
8	Mr. Mohammed Ali	Member, Local Community Representative
9	Ms. Spurthi B. A.	Member, Student Representative
10	Mrs. Manjula Shekhar	Member, Senior Administrative Officer

The agenda points were taken up one by one for the discussion.

1. Review of Previous Meeting.

Previous semester academic activities were discussed.

2. Online FDP.

Committee decided to conduct Online Faculty development program on 31/08/2020 from 10:30Am to 12Pm, on future education G suit. The Event coordinator is Prof. Avinash S from department of Electrical & Electronics Engineering.



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3. Conduction of Webinars:

The IQAC team proposed webinars on **COVID care** and Positive Approach during tough times. IQAC members, Prof. Mythreye N S and Prof. Pramod S N were instructed to coordinate the events.

4. Online Timetable Discussion:

Due to Pandemic situation we decided to conduct classes by online mode. So the guidelines have been given to all the coordinators to prepare the timetable for every semester.

5. Verification of Digital content:

To streamline the online education IQAC team decided to verify the Digital Content of the courses of every faculty on 28, 29 and 31st of August to check generalized formats for the PPT's and the course notes.

The meeting concluded with the vote of thanks by Prof. Vinay Kumar, Coordinator, IQAC to the Chairman and all the IQAC members for their active participation.

Dr. Savita B. Hosur

Coordinator, IQAC

SKIT, Bengaluru

CO-ORDINATOR

Internal Quality Assurance Cell
Sri Krishna Institute of Technology
Bangalore - 560 090.

Dr. A. Manjunatha

Principal & Chairman, IQAC

SKIT, Bengaluru

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